

**EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY THERAPISTS
AND PROFESSIONAL COUNSELORS**

**MARRIAGE AND FAMILY THERAPY SECTION
REGULAR MEETING**

December 12, 2003

MEMBERS PRESENT: Peter Fabian, Lynn Gauger, and Linda Schwallie

MEMBER EXCUSED: None

STAFF PRESENT: Kimberly Nania, Bureau Director; John Schweitzer, Legal Counsel; Gina York, Program Assistant; and other Department staff

GUEST: Robert Dougherty, WAMFT; Diana Dietzmann; Marc Herstand, NASW-WI

CALL TO ORDER

Chair Linda Schwallie called the meeting to order at 9:02 a.m. A quorum of three members was present.

APPROVAL OF AGENDA

Additions to the Agenda:

- Add Under Other Business – Website Information Editing and Removal of Supervisor from Training Certificate
- Add Under Visitor Comments – WAMFT Report
- Add After Item C. – Scope Statement for CE Hours
- Add After Item M. – Psychometric Testing

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES FROM SEPTEMBER 17, 2003

Amendments to the Minutes:

- Page 3: Delete second sentence change to those who currently are not a recognized provider must petition WAMFT.
- Page 5: Move second sentence under heading Department Policy Submission Form For Agenda Items and change “COAMFT” to “COAMFTE”.
- Page 6: First Heading delete words “continuing education”.
- Page 6; Second Heading, change “not” to “non”.

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director of Bureau of Health Professions, provided a list of the 2004 meeting and screening dates. The Section requested that the April 7, 2004 and October 20, 2004 meeting dates be extended to all day sessions. This will be shared with Roxanne Peterson who will make the requested change. The screening dates indicated as teleconferences, the Section would like to have a two-week notice if possible when there is a cancellation. Kimberly Nania will put in this request to screening staff.

Dr. Nania informed the Section the Legislative Audit Bureau is conducting an audit and the Department is doing a time study for staff to record their time on specific tasks for each board. This data will be used to evaluate the amount of time being spent on each profession and examining board. This information will be useful for the fee study and evaluating Department resources.

Dr. Nania shared other activities being conducted throughout the Department such as the Website improvements and the remodeling of the building has begun and will be ongoing over the next several months.

PRESENTATION OF PROPOSED STIPULATIONS

Jack Zwieg presented one stipulation regarding Douglas K. Dobberfuhl to the Section at today's meeting.

PRESENTATION OF PROPOSED STIPULATIONS AFTER THE MAILING OF THE AGENDA

None.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section at today's meeting.

SCOPE STATEMENT: POLICIES AND PROCEDURES CONCERNING CHEATING ON CREDENTIALING EXAMINATIONS

Informational only.

SCOPE STATEMENT: CONTINUING EDUCATION HOURS

The Section reviewed the scope statement provided by John Schweitzer, Legal Counsel, regarding 30 continuing education hours during each biennial licensure period. .

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve the scope statement as presented by John Schweitzer, Legal Counsel. Motion carried unanimously.

EXAMINATION COMPARISON - CALIFORNIA

Barbara Showers, Office of Education and Examination, provided information to the Section regarding a comparison between the California and national MFT exams. The Section expressed appreciation for Ms. Shower's thorough analysis of the exam. The Section had no problem with accepting the exam pass/fail rates to be equivalent. Kimberly Nania, Bureau Director, shared that there are other professional boards, such as the Psychology Board and the Social Work Board, which uses the national exam as the standard.

REVIEW OF DIANA R. DIETZMAN'S APPLICATION REGARDING RECIPROCITY FROM CALIFORNIA

Ms. Dietzman elaborated on her request for acceptance of equivalency of the CA MFT exam and the national MFT exam. Mr. Bob Dougherty expressed support for equivalency of the CA and national MFT exam. Marc Herstand, NASW-WI shared that the social work exam process is currently being looked at to discontinue the oral exam for social workers. All other regulated states use the PES Exam, but California does not. Questions were raised whether the California Exam was systemic. The Section reviewed the application by reciprocity from California for Diana R. Dietzman. Peter Fabian moved to grant a license to Diana R. Dietzman according and following the rules of reciprocity. The motion died due to a lack of a second. Therefore, there was no action taken for acceptance of the request for reciprocity.

FYI: DRAFT OF PROFESSIONAL COUNSELORS RULE FOR ETHICS CONTINUING EDUCATION HOURS

Informational.

FYI: NOTICE OF SOCIAL WORKER HEARING ON RULE REGARDING FOREIGN DEGREES

Informational.

DRAFT OF RECORD KEEPING RULE

Informational.

ALTERNATIVE SUPERVISOR POLICY

The Section postponed this topic to the next meeting.

RECONSIDERATION OF SEPTEMBER 17, 2003 MOTION REGARDING SUPERVISED PRACTICE

The Section discussed at length the previous motion of September 17, 2003 regarding the accrual of supervised practice before completion of academic requirements due to a request by Cathy Pond, Credentialing Administrator, asking the Section to reconsider the action.

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to rescind the motion of September 17, 2003 regarding supervised practice. Motion carried unanimously.

John Schweitzer, Legal Counsel, will send a letter to FTTI on the Section's decision.

QUESTION REGARDING FIVE YEARS OF EXPERIENCE

The Section discussed the issue regarding five years of experience regarding the qualifications of supervisors with five years experience and took the following action.

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to clarify the definition of the criteria for the master's level supervisor to be a licensed MFT, who has accrued a minimum of five years post master experience. Motion carried unanimously.

QUESTION REGARDING CONTINUING EDUCATION CREDITS

The Section considered and reconfirmed that courses that meet the requirement of the Section are acceptable.

AAMFT CORE COMPETENCIES

Linda Schwallie distributed a list of core competencies unique to MFT's. This list was an addition to core competencies distributed with meeting materials. The Section deferred further discussion until the January meeting.

Ms. Schwallie also announced that she has been appointed to the AAMFT Judicial Committee effective 1/1/04.

PROPOSAL TO REMOVE LIMITATION SANDRA HELPSMEET

The Section postponed a decision and requested documents for review are available at the January 2004 meeting.

AODA TASK FORCE REPORT / PROPOSAL

John Schweitzer, Legal Counsel, updated the Section regarding the AODA Task Force. There has been a teleconference held on November 19, 2003 for opinions and possible alternatives to reach a resolution. On November 20, 2003, the Social Work Section recommended to expand the membership of the taskforce because there are important perspectives not being brought forth. If we cannot come to some type of compromise, this may be forwarded to the Attorney General's Office for an opinion.

Tentatively, it is being planned that another meeting of the task force will occur the second week of January 2004. Jennifer Borup has been asked to do a comparison of the education and where AODA is included. Kimberly Nania will check with her again if she will be doing this and whether it will be available at the next taskforce meeting. The Section recommends expanding the AODA Task Force to include the coalition for legislative intent and those who can look at a compromise along the spectrum and to have some members from the MFTPCSW Joint Board to meet with the new WCB Executive Director.

John Schweitzer and Kimberly Nania will notify the Section if there is a meeting in January of 2004 when a date has been chosen.

RECESSED MEETING SESSION

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to recess the meeting until after the MFTPCSW Joint Board meeting. Motion carried unanimously.

Open session reconvened at 12:26 p.m.

RECONVENED AFTER RECESS

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to reconvene meeting after recess to continue with the meeting agenda. Motion carried unanimously.

Open session reconvened at 4:18 p.m.

DEFINING THE PROCESS FOR REVIEW OF JURISPRUDENCE EXAM

This topic was postponed to the next Section meeting scheduled for January 2004.

PSYCHOMETRIC TESTING

The Section discussed concerns they had regarding psychometric testing. Peter Fabian provided a handout from Ohio State University, Tests and Assessment. The Psychology Board does not agree with the manufacturer putting on the level, such as A, B, or C. If this is the case, Kimberly Nania will bring this forward to the Psychology Board at their next meeting.

DEVELOPING A TEMPLATE FOR NON MFT DEGREES PETER FABIAN

At the last meeting, the Section reviewed the UW-Milwaukee template of MFT Curriculum as a starting point and would develop a template, which DRL credentialing could use. The Section postponed this topic to the January 2004 meeting.

AMFTRB REPORT

The Section postponed to the next meeting.

CORRESPONDENCE REGARDING MFT AND AODA CERTIFICATION

Correspondence was reviewed and a length discussion took place regarding MFT and AODA Certification issues.

APPROVAL TO EXTEND TEMPORARY LICENSE

The Section reviewed the information from Ann Uttech regarding her request for an extension of her temporary license. Her request was granted. See motion under heading “Extend Temporary Licensure”.

2004 MEETING DATES

The Section reviewed the list of 2004 meeting dates for the Section, screening dates, and MFTPCSW Joint Board.

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve the meeting dates for 2004 with the extension of April 7th and October 20th as full day sessions. Motion carried unanimously.

VISTOR’S COMMENTS

Marc Herstand, NASW-WI informed the Section that he met with Secretary Strong Hill, John Schweitzer, Kimberly Nania, and Christopher Klein regarding the AODA Task Force and shared with her his concern over professional integrity and practice and the need for a compromise without getting the Attorney General’s opinion.

The Section listened to comments by visitors at today’s meeting and appreciated their input.

CONVENE TO CLOSED SESSION

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed Stipulations, review DOE cases, and, consult with legal counsel. Roll Call Vote: Peter Fabian-yes; Lynn Gauger-yes; Linda Schwallie-yes. Motion carried unanimously.

Open session recessed at 4:34 p.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 4:50 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

STIPULATIONS

DOUGLAS K. DOBBERFUHL

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Douglas K. Dobberfuhl. Motion carried unanimously.

EXTEND TEMPORARY LICENSE

ANN UTTECH

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to grant an extension of the temporary license for Ann Uttech. Motion carried unanimously.

APPROVAL OF SUPERVISOR

VALERIE ZELLMER

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to support the request and for approval of Timothy Newlin as a supervisor for Valerie Zellmer. Motion carried unanimously.

REMOVAL OF LIMITATIONS

SANDRA HELPSMEET

Referred to the January 2004 meeting and have her documents available for the Section to review at that time.

APPLICATION REVIEW

CANDICE RUMAN

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve licensure for Candice Ruman. Motion carried unanimously.

CYNTHIA GRAJOWSKI

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve Cynthia Grajowski to take the exam. Ms. Grajowski needs to get her hours of a half-year of supervised practice. Motion carried unanimously.

BRIAN WEXLER

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to deny the application for Brian Wexler. Motion carried unanimously.

DIVISION OF ENFORCEMENT - CASE CLOSINGS

No cases were presented by the Division of Enforcement for closing.

CONSULTING WITH LEGAL COUNSEL

The Section consulted with John Schweitzer, Legal Counsel on all relevant issues.

INFORMATIONAL ITEMS

Noted.

OTHER SECTION BUSINESS

WEBSITE INFORMATION EDITING

The Section referred this topic to the next meeting.

REMOVAL OF SUPERVISOR FROM TRAINING CERTIFICATE

The Section discussed how a supervisor could get their name off the training certificate when a trainee is not cooperative, not following requirements or set criteria. The individual would need to write a letter to the Section/Board requesting termination of supervisory responsibilities for the trainee. Also a letter to the trainee notifying them of this request with a copy to the Department.

FYI: NEWSPAPER ARTICLE IN WISCONSIN STATE JOURNAL REGARDING THE MEDICAL COLLEGE OF WISCONSIN

The Section reviewed an article from the Wisconsin State Journal regarding the offering of Marriage and Family Counseling at the Medical College of Wisconsin. The project manager listed was Sherry Cowling of the Medical College. The Section has referred this to DOE for review.

ADJOURNMENT

MOTION: Lynn Gauger moved, seconded by Peter Fabian, that the meeting be adjourned. Motion carried unanimously.

The meeting was adjourned at 4:54 p.m.

***NEXT MEETING: January 13, 2004
9:00am – 12:30pm***